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**Provisional AGENDA for CLASSIS EASTERN USA**

UNITED REFORMED CHURCHES IN NORTH AMERICA

**SPECIAL Thirty-Sixth Session – June 19, 2014**

 **7:30 pm**

**INSTRUCTIONS TO ATTEND THIS MEETING BY CONFERENCE CALL**

* 1. We will be using Free Conference Call. Please plan to dial in and access the system a few minutes early to account for technical difficulties and ensure that we are all on the line by 7:30 pm.
	2. Each delegate should dial (267) 507-0400.
	3. When prompted, enter access code: **#493252**, followed by # sign.
	4. We find that call quality improves if all callers set their phones to “mute,” unmuting themselves only when they want to participate in conversation and vote.

01. Opening devotions: [By member of convening consistory serving as chairman *Pro Tempore.]*

02. Verbal roll call of delegates:

 Cape Coral, FL: Rev. Wetmore Elder Wayne Morosco

 Carbondale, PA: Rev. Boekestein -

 New Hampton, NY: Rev. Hossink Elder Frank Dystra

 New Haven, VT: Elder Gerard Sabourin Elder Ben Dykema

 New Holland, PA: Rev. Arrick Rev. Lee

New York, NY: Rev. Perez Elder Danny Bernard

Newton, NJ: Rev. Verhoef Elder Peter Berlin

 Pantego, NC: Rev. Tuininga Elder Al Pinkham

 Pompton Plains, NJ: Rev. Rossi Elder Brian Okken

 Wayne, NJ: Rev. Klompien Elder Stephen Adamus

 West Sayville, NY: Rev. Eenigenburg Elder Rich Kearney

03. Verbal Affirmation of the Form of Subscription by any first time delegates.

04. Classis is declared constituted – officers of the day are:

 Chairman: Rev. David Klompien

 Vice Chairman: Rev. Stephen Wetmore

 Clerk: Rev. Andrew Eenigenburg

05. Reports

1. 2014-2015 Funding Request from PPRBC for Classical Consideration……3-4
2. Proposed SRF Budget……………………………………………………………5-6

06. Reading of the Concept Minutes.

07. Closing devotions and adjournment.

Respectfully submitted,



*Rev. Andrew D. Eenigenburg*

Stated Clerk

Classis Eastern USA

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**631-589-9281**

**31 Rollstone Ave.**

**West Sayville, NY 11796**

**Recommendation of Pompton Plains Reformed Bible Church (“PPRBC”)**

**For Support from Classical Church Planting Fund**

**For Somerset Reformed Fellowship (“SRF”) Church Plant, Princess Anne, MD**

**May 20, 2014**

The committee recommends funding for 2014 – 2015 work on SRF, MD church plant in the amount of $126,882. The funds would be disbursed to Pompton Plains Reformed Bible Church URC, the overseeing and sponsoring church. They would place the funds in a designated account for SRF, Princess Anne, MD, separate from their own funds. These funds will be for support of the 20 months of operations from May 1, 2014 – December 31, 2015.

The church planting committee has established guidelines for Barnabas disbursements, attached here in Appendix A. In the first full year of operation, Barnabas fund will ordinarily provide 80% of the outstanding need, determined by subtracting core group support from total operating budget. It is understood that the remaining 20% of outstanding need will be provided by other streams of support (churches and individuals inside and outside of Classis).

The 2015 budget for SRF is $115,495, and core group giving is expected to total $35,000 (approximately $9,625/month). This leaves an outstanding need of $80,495, which suggests support of $64,396 from the Classical Planting fund. (Budget may be found in Appendix B).

SRF’s budget for the last eight months of 2014 is $76,406. Core group giving of $20,000 leaves a shortfall of approximately $56,406 for 2014. In lieu of applying the formula for this startup period, we request $56,406 for meeting 2014 budgetary needs still outstanding.

In addition, Reverend Sernas’ moving expenses were not part of the budget. The total moving expenses are $11,891. Both SRF (1) and PPRBC (2) have taken special collections towards these expenses totaling $5,000. PPRBC has also appealed to the other churches in classis east for donations. Donations to date are $1,311. The total unpaid moving expenses total $5,580. We request an additional amount of $5,500 for meeting the moving expenses of Reverend Sernas.

The total request for the 20 months of operation in 2014 – 2015 would therefore be $120,802. The total request for the unpaid moving expenses would be $5,500. The first disbursement of approximately $38,204 plus the additional $5,500 in moving expenses (totaling $43,704) is requested as soon as feasibly possible for assistance meeting the immediate needs through August 2014. The remaining $18,202 is requested to be disbursed on September 1, 2014 to meet the budgetary needs for the remainder of 2014.

**Appendix A**

Guidelines for Funding Plants from Barnabas Fund

Approved in Committee

July 9, 2013

1. How to Fund a Church Plant

a. Outstanding Need = (Budget - core group offerings)

b. 4 year plan BARNABAS FUNDAGE (how we calculated)

i. year 1 Barnabas to pay = 80% \* Outstanding Need

ii. year 2 Barnabas to pay = 60% \* Outstanding Need

iii. year 3 Barnabas to pay = 40% \* Outstanding Need

iv. year 4 Barnabas to pay = 20% \* Outstanding Need

c. show a need for 4 years

i. One-third classis east

ii. One-third core

iii. One-third external

2. Below is a *highly simplified* example, assuming low-end linear growth in core group giving and an unchanging annual budget of $100,000:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **2014** | **2015** | **2016** | **2017** | **Total** |
| Core Group | $30,000 | $40,000 | $50,000 | $60,000 | $180,000 |
| Classical Fund | $56,000 | $36,000 | $20,000 | $8,000 | $120,000 |
| Outside Funding | $14,000 | $24,000 | $30,000 | $32,000 | $100,000 |
| **Total Budget** | $100,000 | $100,000 | $100,000 | $100,000 | $400,000 |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Somerset Reformed Fellowship** |  |  |  |  |  |  |  |
| **Proposed Annual Budget** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  **2014**  |  | **2015** |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Salary, Housing, & Benefits** |  |  |  |  |  |  |  |
|  | Pastor's Salary | **1** |  $ 49,000  |  |  $ 49,886  |  |  |  |
|  | Pastor's Housing Allowance | **2** |  18,000  |  |  18,000  |  |  |  |
|  | Pastor's Insurance | **3** |  9,600  |  |  9,600  |  |  |  |
|  | Pastor's Pension | **4** |  8,000  |  |  8,000  |  |  |  |
|  | Pastor's Travel Allowance |  |  3,000  |  |  3,000  |  |  |  |
|  | Pastor's Phone |  |  1,000  |  |  1,000  |  |  |  |
|  | **Subtotal**  |  |  88,600  |  |  89,486  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Administration and Building Support:** |  |  |  |  |  |  |  |
|  | Office Supplies and Copier Ser. |  |  2,000  |  |  2,000  |  |  |  |
|  | Rent and Maintenance | **5** |  9,600  |  |  9,600  |  |  |  |
|  | Utilities |  |  1,500  |  |  1,500  |  |  |  |
|  | **Subtotal**  |  |  13,100  |  |  13,100  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Church Expenses** |  |  |  |  |  |  |  |
|  | Lessons / Class Materials |  |  255  |  |  255  |  |  |  |
|  | Bulletins / Music / Literature |  |  475  |  |  475  |  |  |  |
|  | Church Supplies/Communion |  |  675  |  |  675  |  |  |  |
|  | Hospitality/Fellowship Supplies |  |  1,500  |  |  1,500  |  |  |  |
|  | **Subtotal**  |  |  2,905  |  |  2,905  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Evangelism and Outreach Support:** |  |  |  |  |  |  |  |
|  | Mailings / Newspaper Ads |  |  1,000  |  |  1,000  |  |  |  |
|  | Reformation Sunday |  |  300  |  |  300  |  |  |  |
|  | Christmas Eve Service |  |  300  |  |  300  |  |  |  |
|  | Musician / Special Music | **6** |  7,904  |  |  7,904  |  |  |  |
|  | Honorariums | **7** |  500  |  |  500  |  |  |  |
|  | **Subtotal**  |  |  10,004  |  |  10,004  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Total Budget** |  |  $ 114,609  |  |  $ 115,495  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | ***Per Month***  |  |  $ 9,551  |  |  $ 9,625  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Pro-Rated Budget (8 mos)** |  |  $ 76,406  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Classis Funding Formula:** |  |  |  |  |  |  |  |
| Core Contributions |  |  $ 20,000  |  |  $ 35,000  |  |  |  |
| Barnabas Funding |  |  56,406  |  |  64,396  |  |  |  |
| Overseeing Church/Outside Funding |  |  -  |  |  16,099  |  |  |  |
|  | **Total** |  |  $ 76,406  |  |  $ 115,495  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Additional:** |  |  |  |  |  |  |  |
| Pastor Rueben Moving Expenses |  |  $ 11,891  |  |  |  |  |  |
| Less: | SRF Special Collection |  |  1,100  |  |  |  |  |  |
|  | PPRBC Special Collection #1 |  |  2,700  |  |  |  |  |  |
|  | PPRBC Special Collection #2 |  |  1,200  | (Estimate) |  |  |  |
|  | Classis Churches Collections |  |  1,311  | (Two church's donations - may be more) |
| Remaining Moving Expenses |  |  5,580  | (Max additional Unpaid Expense) |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Proposal:** |  |  |  |  |  |  |  |
| Similar to Cincinnati - 2014 is an 8 month budget and 2015 begins the Classical Formula. |  |
| Barnabas to fund the difference since 2014 is not a full year. (Barnabas funding of $56,406) |  |
|  |  |  |  |  |  |  |  |  |
| Request Barnabas to fund the unpaid portion of Pastor Reuben's moving expenses (SRF, PPRBC, and |
| other churches within Classis have contributed special collections toward the moving expenses). |  |
| The addiitonal amount would be approximately $6,000 - may/probably less depending on Classis churches |
| donations.  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Total Barnabas funding for 2014 would be approximately $62,486. |  |  |  |
| Total Banabas funding for 2015 would be approximatley $64,396. |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Asking for immediate funding of $45,000 from Barnabas - $9,551 times 4 months plus excess moving costs. |
| The remaining $17,486 to be requested around September 1st. |  |  |  |